

DECISION / PROPOSAL TITLE	PRIMARY SYSTEM / HOST ARTIFACT	DATE & OWNER
e.g., Delaying Q3 Equipment Maintenance / Early Product Release	e.g., CapEx Paper / Jira Epic #104	

RULE 1: KEEP WHAT MATTERS IN VIEW	RULE 2: DON'T FAKE PRECISION
Don't leave something off the page simply because it's hard to measure.	Don't give something a number it hasn't earned. If it's uncertain, say so.

THE LEDGER	Use the ledger however it helps you see more of what matters.
------------	---

01

WHO BENEFITS?

Who benefits, in what ways, and where?

02

WHO BEARS THE BURDEN?

Who carries a cost, risk, strain, obligation, or other burden - and where?

03

HOW DO THOSE LINE UP?

Where do the benefits and burdens overlap, and where don't they?

04

AND WHEN?

When does each show up - now, later, or over time?

WHAT'S STILL OPEN?

What remains unknown, uncertain, unresolved, or worth coming back to?

THE BOUNDARY

"The ledger keeps the books; the verdict stays yours."

DECISION OWNER

REVIEW DATE